

Write a letter to younger brother advising him to concentrate on studies.

5, Indrapuri Colony
New Delhi

Date :

Dear Sahil,

I am fine here and hope the same for you. I received your progress report from your school yesterday. It is very sad that you have failed in English and got very low marks in all other subjects. The poor performance indicates that you are completely neglecting your studies. If this performance continues, you will fail in your final examination. I, therefore advise you to devote your time to studies whole heartedly. Pay attention in your class and work hard. You should prepare fully for the annual examination.

I hope you will follow my advice.

Yours affectionately,
(Your name)